

# ***THE TENDER BULLETIN***

NUMBER 27 OF 2022/23

DATE : 25 NOVEMBER 2022

## **PROVINCIAL TREASURY**



## **PROVINCIAL GOVERNMENT**

**REPUBLIC OF SOUTH AFRICA**

**PROVINCIAL SUPPLY CHAIN MANAGEMENT**

**SCM STAKEHOLDER MANAGEMENT**

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## 1. IMPORTANT INFORMATION

- For new subscriptions and enquiries please contact : Ms Mapule G. Mothibedi at 018 388 4227. For more information on bids invitations, please contact the person listed on the bid under 'Contact Person'.
- Annual subscription fee for the Bulletin is R50.00
- It is the responsibility of the bidder to obtain bid documents from relevant Departments.
- Please check the required deposit for each bid.
- Bids documents should be duly completed, signed sealed in an envelope marked bid number, closing date and time; and should be deposited in the relevant bid box not later than the 11:00 am on the closing date.
- No exceptions will be made.
- Please comply with General Conditions of the Contract (GCC – Annexure A)
- No telegraphic or facsimile bids will be considered.
- Provincial Departments reserve the right to accept any bid in whole or in part and do not bind themselves to accept lowest or any bid offer.
- Bidders may ask the Departments in writing to explain whatever the bidder needs in relation to bids and awards advertised in this Bulletin.

**NOTE VERY WELL**

### **COMPLY WITH TAX MATTERS BEFORE THE CLOSING DATE AND TIME OF THE BID**

**Responsible Officer (Producer)** : Mapule Mothibedi, Telephone 018 388 4227

**Manager (Chief Editor)** : Seipati Leshomo, Telephone 018 388 4226

The Tender Bulletin is obtainable from : **The Provincial Supply Chain Management, No 19 Industrial Sites, Mafikeng, 2745.**

**NB : Bidders are advised to read the entire Bulletin. No Official of the Provincial Supply Chain Management will be held responsible for loss of opportunity due to submission of incorrect address, or delays caused by the Post Office, or non renewal of the subscription on time.**

## **2. BIDDING INFORMATION**

### **2.1. Bidding Requirements**

**The bidder must :-**

- be 18 years old or above,
- be a South African Citizen.
- Have a registered business for a particular service or supply,
- Comply with SARS matters,
- Construction businesses should register their companies with the Construction Industry Development Board (CIDB – may be contacted at [www.cidb.gov.za](http://www.cidb.gov.za)),
- Security businesses should register their companies with Security Industry Regulatory Agency (PSIRA may be contacted at 012 – 337 5695, Fax No. 012 – 326 6128).
- Residential construction businesses must register their companies with NHBRC (National Housing Building Research Council),
- Physical existence of the business is a requirement,
- BBBEE Status level Certificate is a must or an Affidavit by SAPS or Commissioner of Oaths.

**Bidders are required to :-**

- Make use of the prescribed Standard Bid Documents (SBD) forms compiled in the bid document.
- Insert prices and other required information in the appropriate spaces on the prescribed forms.
- Furnish other information if required, e.g. samples/pamphlets.
- Complete preference points claim forms ( in terms of the Preferential procurement Regulations, 2017).
- Submit Company Registration Certificate (CK1) and other Business Statutory Registration documents (e.g. NHBRC, CIDB, PSIRA, etc).

**General Bid Requirements :-**

- Late bids are not considered. Bids are late if they are received at the address given in the bid document; after the closing date and time.
- Bids are valid for a period of 90 days.
- All bids must be quoted in South African currency and must be VAT inclusive.
- All relevant forms attached to the bid must be completed and signed in ink where applicable; by a duly authorised official.
- Obtain Pin number from SARS for all Departments.
- In case of Joint Ventures; an original valid Tax Clearance of both parties, and a signed Agreement by the parties involved, as well as JV Tax Certificate.
- Copy of the company registration certificate from the Registrar of Companies (CIPC). If it is a JV, copies of both parties.
- Copies of identity documents of Main Shareholders of the Company. If JV; copies of IDs of main share holders of both companies.

### **2.2. Lodging and Closing of Bids**

- Bids shall be lodged not later than 11:00 on the closing date.
- Each bid should be lodged in a sealed separate envelope with the name and address of the bidder, bid number, closing date and time of such a bid.
- Bids received after the specified closing time shall be regarded as late and will not be accepted.
- After the closing time, bids are opened in public and names of bidders are read out and prices of bids may be disclosed in public.

## 2.3. The bidding process

### 2.3.1. *Why the Bidding process*

- To comply with Section 217 of the Constitution.
- To comply with the concept of Supply Chain Management.
- To enforce the application of Preferential Procurement Policy Framework Act.
- To encourage competition among suppliers.
- To procure goods and services to State Departments.

### 2.3.2. What to consider before bidding (Refer also to 2.1 above)

- Register your Business.
- Register with SARS for tax clearance.
- Do you have the required capacity to provide goods and services to client Departments?
- Do you have the required resources?
- Do you have enough time to complete the contract taking into account your current work load?
- In case of Joint ventures, a statement of Agreement of both parties should be available.

### 2.3.3. Invalidity of bids

- Failure to submit a bid document on time.
- Failure to sign a bid document.
- Failure to submit samples when requested to do so.
- Failure to attend a compulsory site inspection meeting.
- Failure to attend a compulsory briefing session.
- Usage of tippex when completing a bid document.
- Failure to complete bid prices in figures and in words.
- Failure to submit all necessary documents.
- Submission of a faxed bid document.
- Failure to attach copy of your identity document.
- Provision of incorrect or misleading information.
- Failure to comply with the specifications.
- Failure to submit a receipt as proof of purchase of a bid document.
- Failure to complete preference point forms.
- Failure to submit pin number or any tax compliance document.
- Failure to submit any one of the requirements stipulated in the bid document.

#### **IMPORTANT NOTICE**

All Departments do not bind themselves to accept any bid which is incomplete or award the lowest scoring points bidder **AND** they can award the bid as whole or in part.

Bidders must submit original and valid **BBBEE Status Level Verification Certificate** or original certified copies thereof to substantiate their BBBEE rating claims. **Failure** to submit such Certificate will result in the bidder not qualifying for preference points for BBBEE. The bidder must submit verification certificate that are accredited by SANAS (South African National Accreditation System) OR sworn Affidavit issued and attested by the SAPS/Commissioner of Oaths or DTI for EMEs.

Bidders who qualify as EMEs must submit Sworn affidavit signed by the EME Representative attested by the Commissioner of Oaths.

## **2.5. Role of the SCM Stakeholder Management Services Sub Directorate**

- Maintenance of the Provincial Supplier Database.
- Tender Advisory Services, i.e.
  - Provision of general information related to CSD,
  - Compilation and distribution of the Provincial Tender Bulletin
  - Rendering Consultation Services.
- Conducting Outreach Programmes, i.e. organising workshops and training on the Government bidding process for Rural Communities, SMMEs, Youth, Disabled and Historically Disadvantaged Businesses.

## **2.6. Applicable Legislative and Regulatory prescripts**

The following prescripts should be adhered to by all Provincial departments and Bidders :-

- The Constitution of the Republic of South Africa, Act No. 108 of 1996.
- Preferential Procurement Policy Framework Act, Act No. 5 of 2000.
- Preferential Procurement Regulations, 2017.
- Public Finance Management Regulations : Framework for Supply Chain Management published on 05 December 2003.
- All National and Provincial Practice Notes on supply Chain Management and other sectoral legislation.



### 3. INVITATIONS

| BID NO                | DESCRIPTION  | BID DOCUMENTS AVAILABILITY  | EVALUATION CRITERIA  | BRIEFING SESSION   | ENQUIRIES  | CLOSING DATE               |
|-----------------------|--|---|--|--|--|----------------------------|
| CS&TM<br>02/22/<br>23 | Appointment of service provider for the development of Integrated Transport Plan (ITP) for Dr Ruth Segomotsi Mompati and Ngaka Modiri Molema District Municipalities for a period of two (02) years in the North West Province | Bid documents will be available from 25/11/22 at the Department of Community Safety and Transport Management – Tirelo Building – Acquisition Office No.35, Ground floor, Albert Luthuli Drive Mmabatho<br><u>Departmental website</u><br><b>A non-refundable deposit of R 200.00 is payable in cash for each document</b> | 80/20<br>Price - 80<br>BBBEE - 20<br>( as per the B-BBEE Equity Points Allocation Table below) | DATE:<br>08/12/2022<br><br>VENUE:<br>Department of Community Safety and Transport Management - Safety House,31-34 Molopo Road, Mahikeng<br><br>TIME: 10:00 | Ms L. Motlhamme/<br>Ms L Thaba<br><br>Tel:018 200 8416/ 8381<br>(for bid documents only)<br><br>Mr S Molotsi<br>Tel: 018 200 8194/ 98 (for specifications) | 15/12/2022<br><br>At 11:00 |



|                       |  |  |   |      |  |                            |
|-----------------------|--|--|---|------|--|----------------------------|
|                       |  | Account Name:<br><b>FNB</b><br>Account<br>Number: <b>6281<br/>1733 246</b><br>Branch Code:<br><b>210-244</b><br>Account Type:<br><b>Cheque</b><br>Reference<br>Name: <b>CS&amp;TM<br/>02/22/23 &amp;<br/>Company<br/>Name</b>            |   |      |  |                            |
| CS&TM<br>03/22/<br>23 | Appointment of a service provider for provision of physical security services for the Department of Community Safety and Transport Management in all departmental facilities in the North West Province for a period of three (03) years | Appointment of a service provider for provision of physical security services for the Department of Community Safety and Transport Management in all departmental facilities in the North West Province for a period of three (03) years | Bid documents will be available from 25/11/22 at the Department of Community Safety and Transport Management – Tirelo Building – Acquisition Office No.35, Ground floor, Albert Luthuli Drive Mmabatho<br><br><u>Departmental website</u> | NONE | Ms Motlhamme /<br>Ms L Thaba<br><br>Tel:<br>018 200 8416 / 8381<br>(for bid documents only)<br><br>Mr O. Neito<br>Tel:<br>018 200 8171<br>(for specifications) | 15/12/2022<br><br>At 11:00 |

|  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|
|  |  |  | <p><b>A non-refundable deposit of R 200.00 is payable in cash for each document.</b></p> <p>Account Name: <b>FNB</b></p> <p>Account Number: <b>6281 1733 246</b></p> <p>Branch Code: <b>210-244</b></p> <p>Account Type: <b>Cheque</b></p> <p>Reference Name: <b>CS&amp;TM 03/22/23 &amp; Company Name</b></p> |  |  |  |
|--|--|--|--|--|--|--|

Bids documents, in a sealed envelope displaying “**CS&TM Number**”, the closing date, name and address of the company , must be deposited in the departmental Bid/Tender Box situated at The North West Provincial Department of Community Safety and Transport Management Safety House, 31-34 Molopo Road, Mahikeng (Main Entrance) Security Check Point.

North West Department of Community Safety & Transport Management does not bind itself to accept bids which are incomplete, reserves the right to award this bid in whole or in part,/ not award this bid or re-advertise the bid if relevant service provider/(s) to this do not apply.

## **4. ENQUIRY INFORMATION**

- 4.1 Service providers who resides within the boundaries of the; North West province are hereby invited to register their companies in the CSD Database. There is no closing date. Enquiry line are 018 3881533/2585/2587/4230.**
- 4.2 Tender Bulletin subscribers are reminded to check the validity of their subscription and renew it on or before the expiry date. Note that the expiry date is twelve months after the date of first subscription.**
- 4.3 Communities, Youth, SMMEs and Disabled people who wish to be work-shopped or trained on the Government Bidding Process should contact Keamogetse Ntsoma @ 018 388 3939**
- 4.4 Bidders who have complaints regarding bid contracts may forward their complaints to Mr Moagise Tlalat, SCM Performance Unit, Provincial Supply Chain Management, Private Bag X2132, MMABATHO, 2735; or No 19 Industrial Sites, Mafikeng, 2745. ; or call him at 018 – 388 5145/5146/3924/3259/4235.**
- 4.5 Further information and queries may be directed to The Chief Director, Provincial Supply Chain Management, Private Bag X2132, MMABATHO, 2735; or No 19 Industrial Sites, Mafikeng, 2745.**
- 4.6 Any other enquiries regarding Government Procurement Policies and prescripts may be forwarded to 018 388 4239/3911.**