

PROGRAMME: Sustainable Resource Management

DIRECTORATE: Budget and Public Finance Management

Deputy Director General: SRM (SL15)

Salary: R1,590,747 all-inclusive salary package per annum

(on the salary scale: R1, 590,747 – R1, 791,978)

• REFERENCE NO: NWFIN/2023/01 • Centre: Mmabatho

Requirements: • As a minimum an Honours Degree/Post Graduate Diploma in Finance/Accounting/Economics, or equivalent NQF 8 qualification in related field • Pre-entry Certificate for SMS is compulsory • Ten (10) years' experience of which a minimum of 8 years must be at senior management level and of which 3 years should be at the executive management level (at least minimum of 3 years of which must be with any Organ of State as defined in the Constitution) • Must have a valid driver's license • Sound analytical, interpretive, and high-level communication skills • A proven track record of the ability to multi-task and manage change, strategic planning, business processes and efficiency, development and implementation of monitoring and evaluation systems • Policy formulation and analysis, research, report writing, co-ordination, leadership, facilitation skills, problem solving • Organization skills, people management, financial management and systems management • Planning, organization, and stakeholder relationship management including the ability to liaise and operate within intergovernmental context • Knowledge of Public Service Act, 1994 as amended and Public Financial Management Act (PFMA) • Deep understanding of intergovernmental system and budgeting process in government.

Duties: • Ensure policy formulation and implementation of adequate fiscal resources for the utilization of the provincial government • Promote the effective and efficient management of the provincial resources by developing, implementing, monitoring, and evaluating systems for speed-up service delivery • Manage the province's fiscal resources actively and ensuring responsive, credible, and sustainable budget and distribution of financial resources throughout the provincial departments and public entities • Promote and ensure budgetary/expenditure alignment to plans and priorities between the different spheres of government • Oversee the provision of effective technical and strategic support to infrastructure development and implementation processes within the Departments • Ensure development of the economic analysis for both the local and provincial spheres which will inform planning, decision making and equitable resource allocations • Ensure the development, implementation and monitoring of the provincial revenue enhancement/collection strategies as well as coordination of credible revenue budget • Ensure the development and implementation of appropriate supply chain management strategies for the provincial administration • Provide strategic and business planning leadership to internal and external clients including directorates within the division.

Enquiries: Mr. NI Kunene, Tel: (018) 388 4441

SUB PROGRAMME: Public Finance

DIRECTORATE: Infrastructure Management

Director: Infrastructure Management (SL13)

Salary: R1,105,383 all-inclusive salary package per annum

(on the salary scale: R1, 105,383 – R1, 302,102)

• REFERENCE NO: NWFIN/2023/02 • Centre: Mmabatho

Requirements: • As a minimum a B Degree or Advanced Diploma in Finance/Economics/Commerce or Built Environment, or equivalent NQF 7 qualification. • A minimum of 10 (ten) years practical experience in an Infrastructure management environment • A minimum of 5 (five) years should be middle management/senior management experience • Pre-entry Certificate for SMS is compulsory • No appointment will be made without such a certificate • A valid Code 08 drivers' license is a necessity • Extensive knowledge and understanding of relevant policies and prescripts, application of resources as well as understanding of legislative framework and variety of work changes and procedures governing the Public Service such as: PFMA, Treasury Regulations, Labour Relation Act, Public Service Act, Public Service Act • Working knowledge of the functioning of National/Provincial and Local Government • Knowledge of Financial and Project Management • Ability to interpret and apply policy • Analytical and innovative thinking • Research skills • Project Management skills • Report writing • Basic knowledge of Microsoft applications • Workshop, presentation and facilitation skills • Leadership skills • Conflict management • Financial management • Strategic management • Policy formulation • Adaptability during changes to meet the goals • Change/diversity management • Negotiation skills • People management • Planning • Time management • Co-ordination • Diversity management • Professionalism • Teamwork Orientation • Receptive to suggestions and ideas • Innovative thinker • Exceptional creativity.

Duties: • Manage the enhancement and monitoring of Infrastructure delivery by Provincial Department and Provincial Public Entities • Manage the enhancement and monitoring of infrastructure delivery by Municipalities • Oversee and support Provincial Infrastructure Performance Management • Support and monitor Provincial Infrastructure Financial Management • Support and monitor Provincial Infrastructure Projects/ Programmes • Support and monitor Provincial and Municipal Infrastructure Projects/ Programmes • Support and monitor operations, services and maintenance • Manage the provisioning of advice and guidance on the implementation and management of PPP Infrastructure Projects as well as other alternative sources of infrastructure funding models • Oversee the identification and assessment of potential PPP Infrastructure Projects • Oversee the implementation of PPP Infrastructure Projects • Manage and oversee the restructuring projects and feasibility studies for non-core functional services • Monitor compliance with relevant regulations governing PPP's • Support effective financial and human resource management within the Directorate • Ensure timely and accurate financial reporting to the Deputy Director General • Manages and oversee facilities management within the Directorate.

Enquiries: Lucky Sidumo, Tel: (018) 388 3130

PROGRAMME: Asset and Liability Management

SUB PROGRAMME: Support and Interlinked

DIRECTORATE: SCM Policies, M&E and Capacity Building

Director: SCM Policies, M&E and Capacity Building (SL13)

Salary: R1,105,383 all-inclusive salary package per annum

(on the salary scale: R1, 105,383 – R1, 302,102)

• REFERENCE NO: NWFIN/2023/03 • Centre: Mmabatho

Requirements: • As a minimum a B Degree or Advanced Diploma in SCM/Public Administration/ Finance/Commerce/Economics or LLB, or equivalent NQF 7 qualification • A minimum of 10 (ten) years practical experience in a Public Sector SCM management environment • A minimum of 5 (five) years should be middle management/senior management experience within the SCM environment • Pre-entry Certificate for SMS is compulsory • No appointment will be made without such a certificate • A valid Code 08 drivers' license is a necessity • Sound and in-depth knowledge of relevant prescripts, application of resources as well as understanding of legislative framework and variety of work ranges and procedures governing the Public service such as: SA Constitution, PFMA and related regulations, PPPFA and its regulations, BBBEE and its Codes of Good Practice and Charters, National Treasury Instructions/Practice Notes/Circulars and Guidelines, CIDB Prescripts, Skills Development Act and Other SCM Related Prescripts • Working knowledge must include MS Excel, MS Word and PowerPoint • Extensive knowledge of Supply Chain Management and all its elements • Self-driven and motivated • Facilitation and presentation skills • Good communication (written and verbal) skills • Good research, analytical and innovative • Good managerial/leadership skills • Prepared to work irregular hours and under pressure without supervision.

Duties: • Manage Co-ordination of Provincial inputs for National Treasury SCM prescripts • Manage the Development of Provincial SCM Policies, Manage the Development of Provincial SCM Norms and Standards, Manage the Research of best practices for continuous improvement of SCM System, Provide advice, guidance and support on implementation of SCM Policy, Norms and Standards, Manage the Development of Provincial SCM Control Frameworks, Manage the Monitoring of adherence to SCM Control Frameworks, Manage the analysis and reporting on SCM Compliance Provide Technical Support, Manage Evaluation of interventions on SCM System, Manage the Establishment and overseeing of Governance Mechanisms • Manage the Development and Implementation Provincial SCM Capacity; Building Strategy; Manage Coordination of SCM Professionalization in the Province; Manage Coordination of SCM Education, Training and Development; Manage the provision of In-House Training.

Enquiries: Mr. NI Kunene, Tel: (018) 388 4441

The North West Provincial Treasury is an Equal Opportunity, Affirmative Action Employer and is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender, and disability. Women, People with Disabilities and Youth are encouraged to apply as the targeted groups as per our employment equity plan. The Employment Equity Plan of the Department will be considered when filling vacant positions. It is our intention to promote representivity.

You can also email your application to: ptvacancies@nwpg.gov.za The maximum limit is 35MB for applications to transmit successfully, otherwise you will have to send more than one email. When you submit through email, please put the reference number and post job title in the subject line.

The reference number should be indicated on the application. If you apply for more than 1 post, please submit separate applications for each post that you apply for. Applications should be submitted on time. Applications received after the closing date will not be accepted and considered

NOTES: Applications must quote the relevant reference number and be submitted on the NEW Z83 form, obtainable from any Public Service Department or the DPSA website at <https://www.dpsa.gov.za/newsroom/psvc/>. Should an application be received using the incorrect application for employment (old Z83), it will not be considered. The Z83 must be fully completed and signed and accompanied by a comprehensive/detailed recent Curriculum Vitae (including full particulars of training, qualifications, skills, competencies and knowledge, specific starting and ending dates in all relevant positions and clarity on the levels and ranks pertaining to experience as compared to the Public Service).

At least two contactable referees should be provided. (Telephone numbers and email addresses must be indicated). Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed curriculum vitae only. Only shortlisted candidates will be required to submit certified copies of Identity Document, Qualifications, and training certificates as well as a driver's licence where necessary.

This must be submitted on or before the day of the interviews. Non-SA citizens who are shortlisted must submit a copy of proof of permanent residence in South Africa on or before the day of the interviews. Failure to do so will result in your application being disqualified. Foreign qualifications must be accompanied by a SAQA evaluation report on the qualification.

It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation report (only when shortlisted). It will be expected of candidates to be available for interviews and assessments on the date and time and at a place as determined by the Department. All shortlisted candidates will be subjected to personnel suitability checks.

The successful candidate will be subjected to undergo security vetting. The Department will conduct reference checks which may include social media profiles of the shortlisted candidates. The successful candidate will be appointed subject to positive results of the security clearance process. The successful candidate will be required to enter into an employment contract and sign a performance agreement with the Department.

All applicants are required to declare any conflict or perceived conflict of interest, to disclose memberships of Boards and Directorships that they may be associated with and declare any business they had or are conducting with an Organ of State.

It will be required from employees who fall within the designated groups to do financial disclosures to submit such within three months of their appointment. Failure to comply with the above requirements will result in the disqualification of the application. Due to the large number of applications we envisage to receive, applications will not be acknowledged.

Should you not be contacted within three (3) months of the closing date of the advertisement, please consider your application to be unsuccessful. The Department reserves the right to cancel the recruitment process and not fill a position or re-advertise the posts at any time in the future. Correspondence will be limited to short-listed candidates only.

REQUIREMENTS FOR SENIOR MANAGEMENT POSTS:

The requirements for appointment at SMS level include the successful completion of the Senior Management Pre-entry Programme as endorsed by the NSG. Prior to appointment, a candidate would be required to complete the Nyukela Programme: Pre-entry Certificate to Senior Management Services which is an online course, endorsed by DPSA and the National School of Government (NSG). The course is available at the NSG under the name Certificate for entry into the SMS. The full details can be sourced at the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>.

For more information regarding the course please visit the NSG website at: www.thensg.gov.za. No appointment to an SMS post will take place without the successful completion of the pre-entry certificate and submission of proof thereof. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department.

Following the interview and technical exercise, the selection committee will recommend candidates to attend a generic managerial competency assessment (in compliance with DPSA Directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA competency assessment tools.

APPLICATIONS:

Applications should be forwarded to: **The Director: Human Resource Management, North West Provincial Treasury, Private Bag X2060, Mmabatho 2735, marked for attention: JM Moheta, K Chuma, or N Marengwa, 2nd Floor, Garona Building.**

Closing date: 09 May 2023 at 16h00



provincial treasury

Department:
Provincial Treasury
North West Provincial Government
Republic of South Africa